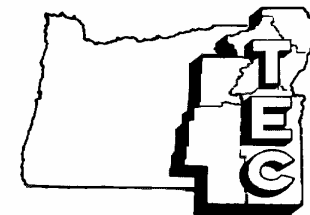


April 2005

Prairie Creek Center
 104 Litch Street
 Enterprise, Oregon
 Ph: 541-426-3149



All classes in list
 below are
 Self-paced
 Please Call TEC
 For more
 information
 426-3149

Accounting I

Office Skills I

Office Skills II

Microsoft Windows
 2003

Microsoft Office:
 Word, Excel
 PowerPoint, Access

Word Perfect
 QuickBooks
 Typing
 Ten Key

Career/Occupation
 Research:
 CIS
 OLMIS

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 Cash Register 10:30 – 12:00	6 Survival Skills Unit #1 Consumer Info	7	8	9
10	11	12 Cash Register 10:30-12:00	13 Survival Skills Unit #2 Money Mgt.	14	15	16
17	18	19 Cash Register 10:30 – 12:00	20 Survival Skills Unit #3 Checking Account	21	22	23
24	25	26	27 Survival Skill Unit #4 Buying a used Cars	28	29	30